



NORTHAMPTON
BOROUGH COUNCIL

Name of Committee
COUNCIL

Directorate: Citizens, Finance & Governing

Corporate Manager: Ella Yeshin

Date: 22 May 2006

Report Title

Meetings Cycle 2006/07

Key Decision

NO

1. Recommendations

That the Meetings Cycle for 2006/07 be approved.

2. Summary

To report the results of the consultation on the proposed Meetings Cycle for 2006/07 and to recommend its adoption by Council.

3. Report Background

Following the consideration of the pre-consultation draft of the Meetings Cycle for 2006/07 by Improvement Board on 19 January 2006, the attached cycle was consulted upon, as set out below:-

The Mayor
Group Leader
Group Whips
Chief Executive & Directors
Northamptonshire County Council
West Northamptonshire Development Corporation

Corporate Manager (Finance & Asset Management)
Council Tax Team Leader
Corporate Manager (Citizen Engagement)
Community Development Manager
Development Control Team Leader

The County Council made a comment about the timing of our Council Tax Setting meeting on 22 February 2007 that would have been the same day as their budget setting meeting. Following discussions with the Interim Corporate Manager (Finance & Asset Management) and the Council Tax Team Leader, our Council Tax setting meeting has been moved to 26 February 2007.

West Northamptonshire Development Corporation were contacted twice and apart from commenting that their Planning Committee meetings may also be on a Wednesday did not give any further 2.00 p.m. on the day of the meeting.

At the request of the Corporate Manager (Citizen Engagement) some adjustments to Forum meeting dates have been made.

At the request of the Leader of the Council, and with the agreement of the Mayor Elect, pre-Council meetings have been moved to 2.00 p.m. on the day of the meeting.

No other comments were received.

In an election year (for the Borough) formal meetings have usually ceased at some point in April so as to allow candidates to concentrate upon the election. It is proposed that meetings cease with effect from 16 April 2007. The meetings affected are shown as "greyed out" on the attached cycle and reprogrammed into June 2007.

4. Options and Evaluation of Options

N/A

5. Resource Implications (including Financial Implications)

None

6. Risk and Opportunity Issues

N/A

7. Consultees (Internal and External)

Internal	See section 3
External	See section 3

8. Compliance Issues

A: How Proposals Deliver Priority Outcomes

Recovery Plan
N/A
Corporate Plan
N/A

B: Other Implications

Other Strategies
None

Finance Comments
N/A

Legal Comments
The proposed Meetings Cycle meetings legal requirements particularly in respect of Budget and Council Tax setting, close down of accounts and the BVPP.

9. Background Papers

Title	Description	Source
Report to Improvement Board 19 January 2006		

Author:

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Meetings Services Team Leader

Name	Signature	Date	Ext.
Author			
Corporate Manager			
Director			
Monitoring Officer or Deputy (Key decision only)			
Section 151 Officer or Deputy (Key decision only)			